

THE NORTH LONDON INDEPENDENT GIRLS' SCHOOLS' CONSORTIUM

Agreed Code of Practice for Entry into Year 7 for September 2012 Information for Parents

For the purposes of Year 7 Entry procedures the following London Independent Girls' Schools have formed a Consortium. Within this Consortium, certain schools have grouped together (Group 1 and Group 2) to ease administration by having their entrance examinations on the same day. **Schools in the same group set common papers using the same mark scheme and papers of the two groups are of a similar academic standard.**

Group 1: Francis Holland (Clarence Gate), Francis Holland (Graham Terrace), Heathfield School, Notting Hill & Ealing High School, Queen's College, The Royal School, St Albans High School, St Helen's School, South Hampstead High School.

Entrance Tests for Group 1 Schools: Friday 20 January 2012

Group 2: Channing School, City of London School for Girls, More House, North London Collegiate School, Northwood College, Queen's Gate School, St James Senior Girls' School, The Godolphin and Latymer School.

Entrance Tests for Group 2 Schools: Friday 13 January 2012

Schools not in either group:

Haberdashers' Aske's Girls School, Elstree
St Paul's Girls' School

Entrance Test: Wednesday 11 January 2012

Entrance Test: January 2012

1. **Applications**

Please contact **each** school for which you wish your daughter to be considered requesting an application form and any other relevant information. **NB: You must complete a separate application form for all schools to which you apply, whether they are in the same group or not.**

The individual schools to which you have applied will then process your application and send you any necessary information. You are strongly advised to attend Open Days at all the schools for which you have applied and you should ring each school early in the Autumn Term for the dates and times of Open Days.

On your application form you will be asked to state at which school you wish your daughter to take the entrance tests. She will be given equal consideration by all the schools in the group to which she has applied. Please note that she may only sit tests at **ONE** school in each group.

2. **School Reference.** A reference will be requested from the Head of the candidate's school prior to the entrance test.
3. **Specific Learning Difficulties.** We will aim to make appropriate arrangements (eg use of laptop or extra time in the examination) for any candidate for whom a report from an Educational Psychologist or a recommendation from the Head and Special Needs Co-ordinator of the candidate's current school has been received.
4. **Past Papers.** Copies of past papers are available from school websites or the registrar of each school. The most recent paper will be made available by 1 September following the examination.
5. **Interviews.** The Consortium schools make their own arrangements for interviews.
6. **Results of Tests.** These will be made available to the other schools in the consortium to which your daughter has applied. Each of those schools will then consider whether or not to offer a place on the basis of the tests, interview and school reference.
7. **Offers.** Offers will be posted out to parents by all schools in the Consortium on **Thursday 23 February 2012**. (Schools using email will email offers on Friday 24th February). Some of these offers may be for a place on the waiting list. Information about the position on the waiting list is not given. All girls on the waiting list are considered to have qualified for entry should a vacancy arise.
8. **Acceptances**
Acceptances must be received by the school at which you wish to confirm a place **by noon Wednesday 7 March 2012**. If no reply has been received to an offer of a place by that date and time it will be assumed that you do not wish to accept and the place will be re-offered.

You may not give written acceptance of a place to more than one school.

If you have any problems or queries at any stage in the procedures, the Registrars of the schools in the North London Independent Girls' Schools' Consortium will be pleased to help you.

Telephone **020 8340 2328 (Opt 2)** or email admissions@channing.co.uk to contact the Registrar at **Channing School**.