

## **PROTOCOL: Channing iPod trial for personal learning 2011/12**

### **General**

'iPod' refers to the 'school iPod' issued by Channing School. Girls are not allowed to use any other iPod or mobile device in school.

Pupils and parents to sign appropriate use agreement on being issued a school iPod and use will be reviewed on a termly basis.

Use of iPods is subject to the school's behaviour, ICT and internet codes of conduct.

iPods are school property and lent to pupils for educational use.

In cases of inappropriate use, the pupil will face disciplinary sanctions and the iPod will have to be returned to the school.

iPods are insured from damage whilst in school and are the responsibility of the pupils at all times.

iPods should be returned to Channing whenever the school requests or when the pupil leaves the school.

It is the responsibility of the pupils to register the iPod on iTunes at home and set up a Gmail account.

It is the pupil's responsibility to bring the iPod to school each day fully charged, in working order and named clearly.

### **In the classroom**

Only to be used in class for activities directly related to the lesson with the teacher's permission.

iPods should be placed face down on the desk when not in use.

To be used for educational and personal organisation only.

iPods to be locked in lockers when not in use.

### **Appropriate use**

No taking or use of photos / video / recording without subject's permission.

No publishing of material through any media outside of school environment *without specific permission from a teacher.*

Within the school day, communication with other pupils via text / email / chat or any other media is not permitted *without specific permission from a teacher.*

Pupils may be asked to show the iPod's content and applications to teachers at any time.