

18 January 2011

Dear Parents,

Salamanca Trip

I would like to invite you and your daughter to a meeting where I can brief you about the trip to Salamanca.

The meeting will take place on Monday 31st January at 6pm and will be held in the Lecture Theatre. If you are unable to attend, please let me know and I will ensure that you receive the relevant documents.

I would also like to ask you to ensure that your daughter has a European Insurance Card (EHIC) with her on the trip. You can apply for this at the Post Office or online, at <http://www.EUHealthcard.org/>.

I am looking forward to seeing you on the 31st.

Yours sincerely,

Señora Rabet