



## Dear Parents

I hope you are all safe and well and have had a good break over the Summer holidays, whether you have ventured abroad or had a staycation. After a much-needed break, I have been back to school for a couple of weeks planning for the new academic year. You will be pleased to hear that the Building Project is very much underway. Our new multipurpose hall and rooftop terrace are ready and the Art & DT room has been refurbished; whilst, the eight new classrooms are taking shape.

I very much look forward to welcoming all of the girls on **Tuesday 8 September**. I am eager to see how much the girls in Y1 - Y6 have grown in height and maturity over the Summer and excited to welcome the new Reception girls and other new joiners as they embark on their Channing journey.

In line with the most recent government guidance and by building on the measures that were put in place in the Summer term, we are busy preparing for a safe return for all pupils and staff. Please be assured that health and safety, as you would expect, remains paramount. Our plans have considered guidance from the government and the Department of Education. They employ a hierarchy of controls that are intended to create a system where the risk of transmission of infection is substantially reduced. We have updated our robust risk assessments and comprehensive guidance for the staff; these include procedures for cleaning hands more often than usual, ensuring good respiratory hygiene (promoting the 'catch it, bin it, kill it' approach); cleaning frequently touched surfaces; and minimising contact and mixing. In addition to the after hours cleaners, there will be two cleaners on site who will regularly clean toilets, surfaces and areas around the school; For further information, read: [Guidance for full opening: schools](#)

I would urge you to read this Bulletin carefully and thank you in advance for support and cooperation.

## What is your advice about travelling to and from School?

Please read the Government guidance on safer travel when considering your journey: [Safer Travel Guidance for Passengers](#).

The key points are:

- Walk, cycle or scooter where possible, to help make space for those who have no alternative but to use public transport.
- If using public transport, avoid busy interchanges by taking the most direct route. Plan ahead and allow more time for your journey as travelling at the busiest times may take longer than it would normally. To help you plan your journey check <https://tfl.gov.uk/>.
- If using public transport, or taxi and private hire services, you are advised to use a facial covering, carry hand sanitiser and wash your hands before and after you travel.
- Advice on maintaining social distancing will be given across the transport network and further measures to prevent crowding through new queuing systems will be in operation. Please respect each other's space and try to maintain social distancing wherever possible.
- If you have to drive, plan ahead and obey speed limits and traffic laws at all times.

## What do the girls need to wear and bring into school?

The girls need to wear their school uniform, either Summer (up until half term) or Winter.

On PE days, all of the girls need to bring in their PE kit and they will get changed at the start of the lesson:

- Reception B Tuesday and Thursday

- Reception 5 Tuesday and Friday
- Year 1 Monday and Friday
- Year 2 Monday and Tuesday
- Year 3 Tuesday and Wednesday
- Year 4 Thursday and Friday (4N will swim at Poolside Manor this half term on Friday)
- Year 5 Monday and Wednesday
- Year 6 Wednesday and Thursday

On Forest School days (Wed for Y1M and Y2M/ Thurs for Y1P and Y2E), the Year 1 girls need to arrive at school dressed for the session and bring in a named bag containing their uniform, whereas, Year 2 girls will need to wear their uniform to school and bring in a bag of clothes to change into. As per the government guidance, there is no need for anything other than normal personal hygiene and washing of clothes following a day in a school.

If your daughter is in Year 1, please read the letter for further details and information about what the girls need to wear and bring in on their Forest School days: [Year 1 Forest School](#)

Please can all of the girls also bring a named water bottle, sunhat and sunscreen in their school bag. The new Reception girls and new joiners in Y1 and Y2 will receive a book bag on their first day. The girls in Y3 will need a rucksack; if you have been unable to purchase a school branded one, please can your daughter bring in a plain brown or black one. The girls may bring their own hand sanitiser, although they will be guided and asked to wash their hands very regularly throughout the day and there are also numerous sanitisation points around the school.

### How will morning drop offs work?

We would advise that only one adult drops off each child or siblings and that they adhere to social distancing. The girls need to be dropped off swiftly and left in the care of the member of staff, often me, a member of the Senior Management Team or their Form teacher at the drop off point. The girls will be asked to sanitise their hands - which we will provide - on entering the school site. Please ensure that you have checked your daughter's temperature before bringing her into school. If she has a temperature of or above 37.8 degrees or any COVID 19 symptoms, please keep her at home. In line with government advice, we will not introduce temperature tests on arrival.

There will be two locations and staggered timings for drop offs:

- Year 1 & 2 → 8.00 - 8.10am
  - Year 1 at the main gate lining up towards Waterlow Park
  - Year 2 at the lower side door lining up down the hill towards Archway
- Year 3 & 4 → 8.10 - 8.20am
  - Year 3 at the main gate lining up towards Waterlow Park
  - Year 4 at the lower side door lining up down the hill towards Archway

- Reception → 8.20 - 8.30am at main gate lining up towards Waterlow Park

*Please note that on the first day of term, the Reception girls should arrive at 10am and will be greeted by the Early Years Team, Miss Williams (Deputy Head) and me.*

- Year 5 & 6 → 8.30 - 8.40am
  - Year 5 at the main gate lining up towards Waterlow Park
  - Year 6 at the lower side door lining up down the hill towards Archway



### Are parents able to come into the school building or playground?

Due to government guidelines, we are restricting the number of adults in school, thus only staff will be

allowed onto the school site. As per usual, please continue to send your emails for teachers and/or myself via the School Office: [JSOffice@channing.co.uk](mailto:JSOffice@channing.co.uk) Whilst we are unable to have face-to-face meetings, if required, we can arrange a telephone call or GoogleMeet.

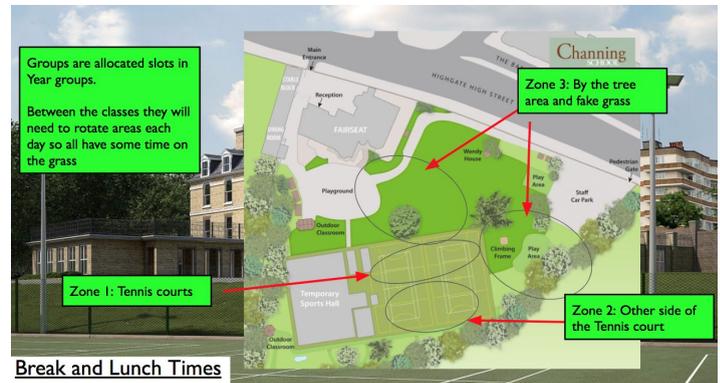
We understand that it may be daunting for the new Reception girls to be dropped off by the gate rather than parents accompanying them to their classrooms and our staff will, of course, support them after you say your goodbyes at the gate/door.

### **What will the girls' day look like?**

To minimise mixing between pupils and staff, each year group will be in a 'bubble', ie. Reception, Y1, Y2, etc. This will include all of the girls and staff in that year group. This will enable us to deliver a broad and balanced curriculum and extra- curricular programme, and ensure that logistical arrangements are maintained.

The girls will continue to be taught lessons by our Specialists teachers who will socially distance from them. This will either be outside or in specialist rooms/areas with cleaning between rooms and/or equipment as required between 'bubbles'.

The girls' play times will be staggered and in different zones to avoid interaction with other 'bubbles'. Furthermore, we have ordered a set of playground equipment for each 'bubble'. As a result, the girls will be able to play as freely as possibly.



We are doing our very best at school and would appreciate your support so that the 'bubble' system is not compromised and you do not pose a risk to the safety of everyone else and their families.

### **Will the staff or pupils need to wear face masks?**

As the girls and staff will only be interacting with those in their 'bubbles' and specialist teachers will be socially distancing, we do not expect children or staff to wear face masks around the Junior School site. When travelling to and from school both the girls and staff may wear a face mask; on arrival they will need to remove and store it in a safe and hygienic manner.

### **Will the girls receive a school lunch?**

We will be warmly welcoming back our catering team so all of the girls and staff will receive snacks and lunch that is prepared on site. The girls' lunches will be staggered and they will either eat in the 'old' dining room or the lovely new hall in the main building that we now have access to.

### **What will happen at the end of the day?**

Pick ups at the end of the school day will continue to be staggered and for consistency, will be from the same locations as the morning drop off. Please line up and adhere to social distancing. The teachers will not shake hands with the girls, although they will encourage the girls to smile and/or wave. *Please ensure that collection arrangements are inputted and up-to-date on Schoolbase; this includes the adults permitted to collect your daughter and/or if your Y5 or Y6 daughter is able to walk home on her own.*

Pick up times:

- Reception → 2.55pm (Mon-Thurs)/2.40pm (Fri) from the main gate lining up towards Waterlow Park
- Year 1 → 3.05pm (Mon-Thurs)/2.50pm (Fri) from the main gate lining up towards Waterlow Park
- Year 2 → 3.15pm (Mon-Thurs)/3.00pm (Fri) from the lower side door lining up down the hill towards Archway
- Year 3 → 3.30pm (Mon-Thurs)/3.10pm (Fri) from the main gate lining up towards Waterlow Park

- Year 4 → 3.30pm (Mon-Thurs)/3.10pm (Fri) from the lower side door lining up down the hill towards Archway
- Year 5 → 3.40pm (Mon-Thurs)/3.20pm (Fri) from the main gate lining up towards Waterlow Park
- Year 6 → 3.40pm (Mon-Thurs)/3.20pm (Fri) from the lower side door lining up down the hill towards Archway

### **Will there be wrap around care?**

We will offer Birds and Owls before and after school; however, due to government guidance we have had to make some changes so you are now required to sign up in advance. Please complete this form [Birds & Owls Sign up](#) for the first half of Autumn term which will start on Wednesday 9 September.

*Early Birds (Before School)* The girls can be dropped off at the main gate/'old' dining hall between 7.30am and 7.55am. They will be given a healthy breakfast and a choice of activities. The girls will be able to stay until their class entry time. There is no charge for this.

*Mini Owls (After School)* This runs from 3.05pm-3.50pm. The girls will be taken by their Form teacher ten minutes after their pick up time. There will be no charge for girls who are waiting for their sister to finish school.

### *Late Owls (After School)*

This runs from 3.50pm - 5.50pm (4.50pm on Fridays). From 4.30-5.15pm (3.30-4.15pm Fridays) there will be a structured activity for the girls. At 5.15pm (4.15pm Fridays) the girls will be offered a snack of soup or a sandwich. The girls can be picked up anytime from 5.30pm (4.30pm on Fridays). Normal charges apply. You will need to collect your daughter from the 'old' dining room in the Stable Block.

### **Will we be running clubs?**

This term, we will be offering an afterschool Clubs Programme for the girls in Y1-Y6. Unfortunately due to staggered breaks and lunchtimes, as well as health and safety procedures, we are currently unable to offer clubs before or during the school day. We will continue to review this and hope to have a more extensive programme, including inviting back external Club Leaders after half term. Further details will follow.

### **What will the medical provision be?**

If your daughter has an accident or is upset, the staff within her 'bubble' will be able to comfort and support her. The majority of staff on site have a First Aid qualification. The School Nurse will be in school to assess girls as appropriate if they feel unwell. Please send your daughter in with her epipen/ inhaler/ antihistamine/ any other emergency medicines. *Additionally, please ensure that all information including medical information is up-to-date on Schoolbase.*

### **What if we have been abroad on holiday?**

Pupils must not attend School if they have returned from a country within the last 14 days from which self-isolation upon return to the UK is required. Please contact the JS Office if your daughter needs to quarantine or self-isolate. For further information: [Guidance: how to self-isolate when you travel to the UK](#) and [Guidance regarding travel corridor exemption](#)

### **Do you have a sickness policy?**

If your daughter is displaying Covid19 symptoms as outlined by the government and she has been in school during the day, you must inform us immediately and not bring her into school the following day. If your daughter displays symptoms whilst at school, she will be isolated and you will be called to collect her and any siblings within 1 hour.

We will ask this girl's parents to ensure they organise a test and notify us immediately of the result. Further guidance: [getting tested](#) and [Get a free NHS test today to check if you have coronavirus.](#) If this child tests positively to Covid 19, *all* members of the 'bubble' will be asked to remain in isolation for 14 days.

For further information: [NHS Test and Trace: if you've been in contact with a person who has coronavirus](#)

**What will happen if we have to close the school?**

We very much hope this will not happen; however, we have contingency plans in place for online learning. We have, of course, reviewed our provision in the last academic year and plan to send a survey to parents for their feedback in the next couple of weeks.

Have a lovely weekend and I look forward to seeing you all at the beginning of term.

**Miss Dina Hamalis**  
**Head of Junior School**

**Channing Girls Enjoying Success**