

CHANNING SCHOOL

School Nurse Required ASAP

Applications

Applications are to be made **using the Channing School application form**. The application form may be found on the school website <http://www.channing.co.uk/staff-vacancies/>.

We prefer to receive applications through our online form, but if you are unable to do this, please contact Rebecca White at rwhite@channing.co.uk.

The Position

We are seeking to appoint a School Nurse from October 2020 to provide care to both staff and pupils. The successful candidate will be expected to have an open and compassionate character and hold the appropriate nursing qualification.

Deadline for applications: 30 September 2020

Interviews will be held week beginning 5 October 2020

Channing School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. To assist in this, the school follows a formal recruitment procedure for the employment of all staff which adheres to the recommendations of the Department for Education (DfE) in "Safeguarding Children and Safer Recruitment in Education" and the school's Child Protection Policy. A copy of this procedure is available on request.

Subject to statutory provisions, no applicant will be treated less favourably than another on the grounds of a protected characteristic. Ability to perform the job will be the primary consideration.



School Nurse Job Description

Job Title:	School Nurse
Location:	Channing Junior and Senior Schools
Salary band:	6 (£31,365 - £37,890 depending on experience) pro-rata
Hours:	8am - 4pm 4 days per week, term-time only
Reports to:	1. Senior School Nurse 2. Bursar
Qualifications:	Registered Nurse
Experience:	minimum 5 years post-registration experience, preferably in A&E, paediatrics and/or school nursing IT literate

Summary:

To work across both the Junior and Senior Schools providing high standards to nursing assessment, care and treatment for both students and staff. Building positive working relationships with parents and other professionals. Providing health promotion. Working alone under the guidance of the Senior Nurse. Supporting the Nursing Assistant.

Main Responsibilities and Duties

Nursing:

1. Provide emergency care and treatment for sick and injured students or staff
2. Serve as a health advocate for students.
3. Notify parents of any accident or illness and secure medical care for students in emergency cases (if parents or emergency contact cannot be reached).
4. Administer medications according to school policies.
5. Perform health checks as per school policy and make referrals as necessary.
6. Provide confidential pastoral care.
7. Maintain and provide first aid kits for school trips
8. Maintain and provide first aid boxes throughout the school
9. Liaise with pastoral team/ staff/ parents when required
10. Record and maintain individual care plans and emergency drug bags for students with chronic conditions
11. Offering support to the Nursing Assistant

Teaching:

1. Participate in PSHE programme
2. Teaching first aid to pupils
3. Teaching staff and being a resource on any relevant medical issues, eg. first aid, using epi-pens and inhalers, head injuries etc.
4. Health promotion for staff and students
5. Participation in Healthy Schools Week

Administrative:

1. Maintain confidential health records
2. Maintain accident forms/records
3. Maintain adequate supplies of medicines and first aid equipment / materials
4. Liaise with NHS organisations to facilitate school's immunisation programme
5. Assist Senior school nurse to write and update the school's medical policies
6. Provide support to Health & Safety Committee as required

7. Maintain first aid and health promotion signage around the school

Professional Development:

1. Adhere to NMC Code of Professional Conduct, and be conversant with Scope of Professional Practice and other relevant NMC advisory papers
2. Use evidence-based practice to develop to maintain a high quality of nursing care
3. Ensure a code of confidentiality is developed and adhered to
4. Maintain professional registration and CPD in accordance with NMC
5. Keep up to date with current local and national health promotion initiatives

Information about the School

The School

Awarded 'Exceptional' in its achievements in teaching and learning, and 'Excellent' in all other areas inspected (the highest possible awards in all categories) by ISI in 2015, Channing School is summed up by its Vision, 'pupils Enjoying Success'.

pupils at Channing enjoy academic success from a tailored educational programme that encourages confidence, independent thinking and provides pupils with life skills to take on the next stage of their education as thoughtful, responsive, socially aware adults, prepared for the challenges of the world today.

Founded in 1885 by Unitarian sisters and supported by Rev. Robert Spears, Channing School, named after notable American Unitarian William Ellery Channing, has been known as a successful, happy community. Remaining true to our Unitarian foundation, the School is an inclusive community that values the individual skills, spiritual beliefs, achievements and contribution of all members of the school community.

Going beyond Academic Achievement

We believe that examination success is not solely the end goal of a pupil's journey through school, rather that it should be an enriching academic and extra-curricular experience that allows pupils to develop skills, confidence, creativity and character, instilling in pupils a lifelong love of learning and a firm belief that anything is possible.

Experienced, dedicated teachers offer a supportive, encouraging and challenging learning environment that allows pupils to achieve success beyond what they might have thought possible.



Virtually all pupils leaving at the end of Sixth Form go on to study at top universities, both in the UK and further afield.

Community Spirit

Though large enough to ensure academic rigour and excellent facilities, the school is small enough for the Head and members of staff to know every girl personally and as an individual. We have a strong family tradition and a strong Parents' Association. The atmosphere is happy and purposeful. We set high standards emphasising concern and respect for the needs of others. A major feature of the school is the huge range of extra-curricular activities on offer to pupils and it is expected that all staff will contribute in some way to this side of the life of the school. Opportunities exist for involvement in cultural, dramatic, sporting and intellectual pursuits and staff assist in areas where they have a genuine interest and enthusiasm.

Exceptional Setting

The school is in an attractive part of Highgate, with convenient transport links by road and underground. Visitors are often surprised at how light, green and open our site is. We have preserved the character of the older buildings, but completely refurbished and redesigned them to provide bright and spacious teaching rooms. Our ambitious £13m building programme, completed in 2017, has provided us with excellent dining facilities, a Music School, a new Sixth Form Centre, Sports Hall with fitness suite and a Performing Arts Centre on the senior school site, but available to the whole school.